



The ONE Finals

Vendor & Sponsor Opportunities

2017-2018

Space is Limited!

New Vendors Welcome!

The ONE Finals welcomes vendors to submit an application for consideration for the 2017-2018 season. Vendors are welcome to display and sell their merchandise provided vendor is approved by The ONE Finals and fees are paid in full. Be advised that food type items are not permitted at most venues based on concession contracts and health codes. The ONE Finals cannot guarantee specific items will not be sold by other vendors.

If you are an existing vendor with THE ONE FINALS, please complete and return the registration form(s), vendor rules and payment form to The ONE Finals.

If you are a new vendor to THE ONE FINALS and not yet approved by THE ONE FINALS, please complete and return the registration form and vendor rules to The ONE Finals for consideration. New Vendors must submit picture of space and detail list of items for consideration as a vendor with THE ONE FINALS!

THE ONE FINALS

Email: admin@theonefinals.com

809 D Pinnacle Drive
Linthicum, Maryland 21090

Office: 1(866)663-5678

Fax: (410)609-1210

www.theonefinals.com

THE ONE FINALS – VENDOR FAQ

What is your booth space and can we book more than one booth? Pricing/Vendor Details are...

The ONE Finals cannot guarantee a specific booth size based on venue size, availability and local fire codes. Single Booth spaces are normally 8 feet x 8 feet in area. A double space is normally 16 feet x 8 feet. For a single booth space two tables (one sale/one working) and two chairs will be permitted in the space. A single space includes one table placed parallel to the wall or in the back part of the space. A second table may be placed behind it or beside it as long as it is in the space allotted. **A double booth space will not exceed 16' x 8' or 20' x 10'**. Booth sharing is not permitted. **Table coverings are required and must be in good taste.**

SINGLE VENDOR FEE INCLUDES

8' X 8' or 10' X 10' Space Selling Area / Table/Chair availability is based off of each event.

SINGLE VENDOR FEE & PAYMENT

Vending Space Fee listed in Event Chart. THE ONE FINALS prices are based off of attendance and vendor successes from the prior year.

DOUBLE VENDOR FEE INCLUDES (LIMITED DOUBLE SPACES AVAILABLE)

16' X 8' or up to 20' X 10' Space Selling Area / Table/Chair availability is based off of each event.

DOUBLE VENDOR FEE & PAYMENT

Vending Space Fee listed in Event Chart. THE ONE FINALS prices are based off of attendance and vendor successes from the prior year.

SET UP/TEAR DOWN

Vendors will be permitted to set up the morning of the event unless otherwise listed. You will be allowed in the venue 1-1 ½ hours before the doors open to the public. All vendors must be appropriately dressed in business casual attire, and set up by the time the doors open. Vendors must remain set up throughout the entire event and can **tear down after the FINALE awards ceremony**. Vendors that tear down prior to the end of the event will be subject to loss of any future vendor space/deposits with THE ONE FINALS.

What do I do if I need electricity?

THE ONE FINALS cannot guarantee the availability of electricity at any venue. Vendor will be responsible for any additional fees charged by the venue for electricity. Electricity must be ordered Thirty (30) days prior to most events for most venues. Please make sure you have this noted on the order form. Vendors must bring all extension cords according to code and may not tape down without approval from THE ONE FINALS Event Director.

Vendor Payments:

A 50% non-refundable deposit of your total balance is due with your application in order to reserve your booth space at any event. In paying by check, your payment must be received no later than 10 days after your application is received. Acceptable forms of payment are: Cashier's Check, Personal Check, & all major credit cards (all credit card transactions will incur a 3.5% processing fee). CASH is the only method of payment accepted the day of the event and must be paid prior to booth set up. All monies paid to The ONE Finals is non-refundable unless The ONE Finals cancels the event in its entirety. In the event that an event is cancelled, all vendor payments will be refunded within 30 days of the event date. Space is not guaranteed until deposit is received. ** Some venues charge a per vendor fee/state admission tax on vendors. These fees have been built into the pricing of the space rental.

EXCLUSIVE ITEMS – APPAREL, BACKPACKS & BOWS

The ONE Finals does not permit any vendors to sell clothing of any kind, bows or backpacks. THE ONE FINALS has an exclusive contract for these items. Please check with THE ONE FINALS about additional exclusive item opportunities.

EXCLUSIVE VENDORS

An exclusive vendor is a vendor that commits to a season long, exclusive partnership with THE ONE FINALS. This is where you will become the sole provider of a given product at our events. You will also be given additional benefits only available through the exclusive plan. These benefits include, but are not limited to: additional marketing before and after events, branding of items at the event. Please contact Bubba Lehrmann immediately for exclusive contract options.

SPONSORSHIP OPPORTUNITIES

Sponsorship opportunities and relationships are available with The ONE Finals. This opportunity gives your product the chance of getting out in front of your marketed audience pre-event and post-event. Additional sponsorship opportunities include social media blasts, co-branding of awards and onsite materials, and post competition follow up, Logo and Brand exposure on information packets, A/V screens and media outlets.

ABSENTEE VENDOR

Absentee vendor opportunities are available at all THE ONE FINALS events. This can include information in the coach's packet, literature, giveaway items and more. The cost is \$300.00 per event. Contact Bubba Lehrmann for opportunities.

THE ONE FINALS

VENDOR REQUIREMENT – SIGN AND RETURN WITH YOUR CONTRACT & PAYMENT

Vendor Rules, Binding Obligations and Cancellation Policies for all The ONE Finals Events

Vendor Confirmation/Agreement Please submit the Vendor Request Form for the event in which you elect to participate, Vendor Rules, Binding Obligations and Cancellation Policies, and Space Payment in Full for Nationals or 50% deposit for all other events. Electric, Extra Table and Chairs payments must be included and paid in full when reserving space. You can submit by faxing these documents to (410)609-1210 or email to bubba@cheeranddanceextreme.com. THE ONE FINALS has the right to refuse any vendor agreement.

TRAVEL: All travel must be paid for by the vendor. Vendors are encouraged to book hotel rooms through Team Travel Source, THE ONE FINALS's Official Housing Company. Please make TTS aware that you are a vendor or sponsor with THE ONE FINALS. You can email: teamblocks@teamtravelsource.com or call them toll free at 1(866)567-7075.

ITEMS NOT PERMITTED: No food or samples will be allowed. You may take orders for fundraising food products for delivery after the event. No balloons will be permitted. Balloons may NOT be given away or sold. **No helium – period!** Adhesive backed decals and stickers may not be distributed or sold. Air horns, cowbells and whistles are not permitted to be sold at any THE ONE FINALS event. **Use of SPRAY glitter, aerosol and confetti is not permitted in venue!** Makeup companies with glitter in their makeup are allowed.

Vendors may make sales and take orders at the competition and distribute literature only at their table. The ONE Finals prohibits vendors from soliciting or marketing any other competition, camp or merchandise company in the cheer and dance industry. This includes All Star Gyms or Camps. If THE ONE FINALS finds that a vendor is recruiting for a gym or competitor event you will be asked to leave the event immediately and forfeit all funds. Please do not wear clothing with any "cheer gym" related names.

All vendors must abide by any and all venue labor rules and jurisdictions. Vendors and their representatives will behave in an appropriate manner during the Competition. Vendors not displaying professionalism will be removed – no refunds. Please remember this event is for children and young adults – no foul language. **All booth workers must be at a minimum age of 18 years.**

Electricity at your booth will not be available unless you have pre-paid and pre-ordered it. If you need electricity, please complete electrical portion of the contract and submit immediately with payment. Electrical Cords: Please leave all 2 wire cords at home. All wiring must have a 3-wire grounded cord with a minimum of #14 gauges. Zip Cords or two wire cords are ungrounded and must be left at home.

The use of double-face tape and cloth tape is permitted on concrete floor surfaces only. The removal and associated costs thereof of tape and tape residue is the responsibility of each vendor and will be billed accordingly. Signs, decorations, and related materials may not be taped, tacked, stapled, nailed, or affixed in any manner to painted surfaces, columns, fabrics or decorative walls in the venue. Center permanent signs, banners, etc. may not be blocked in any manner. Temporary signs may not be attached in any manner to permanent Center signage. All Signs, Banners, literature must be approved by THE ONE FINALS prior to hanging and must be printed not handwritten. Vendors are responsible for removing bulk items/trash from your space. You must take your empty boxes with you.

All facility utilities are the property of the said Venue. Vendors are prohibited to access, tamper or otherwise utilize said utilities. Costs for repairs, damages, etc. resulting from unauthorized use of utilities are the sole responsibility of the vendor.

The ONE Finals and the hosting facility, and any representatives from these companies, will not be held responsible or liable for any injury, death, lost, stolen or damaged items pertaining to the event itself, shipping, parking, accommodations, or travel.

Vendors shall carry and maintain during the period of any event in which he/she exhibits, including any move-in and move-out days, and at his/her sole cost and expense, personal injury/property damage policy of general public liability insurance, with limits of at least \$100,000-\$500,000 for bodily injury, \$50,000 for property damages or combined single limit bodily injury and property damage policy with limits of \$500,000. Vendor warrants that, by signing this contract, he/she have complied specifically with the insurance requirements of this contract.

Returned Check Policy Checks that are returned for any reason will be charged a \$50.00 return fee in addition to the principle amount. Checks will no longer be accepted as a method of payment from the vendor/issuer in the future. Payment will only be accepted in the form of cashier's check, certified bank checks or CASH. If collection activities require any attorney or collections fees, all fees will be the responsibility of the indebted party. Interest will be accrued on all balances outstanding for more than 30 days at the State of Maryland Legal Law Rate.

Inclement Weather Policy It is rare that THE ONE FINALS cancels an event. However, if THE ONE FINALS cancels an event and it is not rescheduled, you will receive a FULL refund of your deposit for the said space. If the facility is open, the event will go on. Please make any necessary travel arrangements so that you will not have any problems making it to the event on time. Furthermore, no refunds will be given on any The ONE Finals expenses and deposits will be forfeited.

Vendor Signature: _____

Date: _____

THIS FORM MUST BE SIGNED BY ALL VENDORS FOR ANY THE ONE FINALS EVENT

MAILING ADDRESS

Cheer and Dance Extreme
809 D Pinnacle Drive
Linthicum, MD 21090

**CONTACT US**

Office: (410)609-1212
Fax: (410)609-1210
bubba@cheeranddanceextreme.com

Please select the events you are interested in attending

THE ONE FINALS – VIRGINIA BEACH

Virginia Beach Convention Center, Virginia Beach, Virginia

EVENT: April 7-8, 2018

Single Space includes 1 table & 2 chairs / Double Space includes 2 tables & 2 chairs

Requested Item	Fee for Item	# Requested	Total Due
Single Vendor Space	\$1000.00		
Double Vendor Space	\$1500.00		
Electric	\$150.00		
TOTAL DUE			\$

THE ONE FINALS – NEW ORLEANS

Ernest N Morial Convention Center, New Orleans, Louisiana

EVENT: April 14-15, 2018

Single Space includes 1 table & 2 chairs / Double Space includes 2 tables & 2 chairs

Requested Item	Fee for Item	# Requested	Total Due
Single Vendor Space	\$1000.00		
Double Vendor Space	\$1500.00		
Electric	\$150.00		
TOTAL DUE			\$

THE ONE FINALS - CHICAGO

Schaumburg Convention Center, Chicago, Illinois

EVENT: April 21-22, 2018

Single Space includes 1 table & 2 chairs / Double Space includes 2 tables & 2 chairs

Requested Item	Fee for Item	# Requested	Total Due
Single Vendor Space	\$1100.00		
Double Vendor Space	\$1500.00		
Electric	\$150.00		
TOTAL DUE			\$

THE ONE FINALS - ORLANDO

Marriott World Center, Orlando, Florida

EVENT: May 5-6, 2018

Single Space includes 1 table & 2 chairs / Double Space includes 2 tables & 2 chairs

Requested Item	Fee for Item	# Requested	Total Due
Single Vendor Space	\$1000.00		
Double Vendor Space	\$1500.00		
Electric	\$150.00		
TOTAL DUE			\$

VENDOR PAYMENT FORM
Must be included for ALL EVENTS

Payment and Signature Agreement

This is an agreement between The ONE Finals and _____ (Vendor) for the applied THE ONE FINALS events in 2017-2018. My signature confirms that I have read, understand, and solely agree to the Vendor Agreement. I understand that the booth rental space and all additional charges must be paid in full prior to loading into the space. I agree that I have read and understand the entire vendor packet, including the Rules, Binding Obligations, and Cancellation Policies section and agree to all stipulations. I agree to pay The ONE Finals **the full amount prior to load in. NO EXCEPTION.**

Vendor Signature: _____ Date: _____

PAYMENT ENCLOSED VIA: _____ Business Check _____ Money Order _____ Credit Card (Complete Authorization Below)

AMOUNT ENCLOSED	\$
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CREDIT CARD AUTHORIZATION

Card Holders Name				Billing Address	
Card Number				City/State	
Expiration Date		Security Code		Zip Code	
Type of Card (circle)	VISA	MC	AMEX	DISCOVER	Telephone #
TOTAL AMOUNT DUE					\$
+ 3.5% FEE (card processing fee)					+
TOTAL AMOUNT TO CHARGE					\$

I am authorizing The ONE Finals to charge the above amount. By signing this form, I agree that I am authorized to make charges to the above listed amount. Furthermore, I have read and agree to the cancellation policies of The ONE Finals.

AUTHORIZED SIGNATURE TO CHARGE CARD

DATE

PRINT NAME OF AUTHORIZING PERSON

This space reserved for Office Use Only!